



Hermitage Academy Parent Council  
18 April 2018  
Library 7pm-9pm

**Attending**

HAPC:		Year Rep	
Stella Kinloch, Chair	SK	S4	X
Anne Turner, Vice Chair	AT	S5/6	APOL
Sheena Wain, Treasurer	SW	S3	X
Jo O'Donnell, Secretary	JO	S2	X
Val Reynard, Vice Secretary	VR	S4	X
Andy Horrocks	AH	S1	APOL
Nanette Clark	NC	S1	X
Elizabeth Lambert	EL	S1	X
Donna Hicks	DH	S2	X
Tracy Niblock	TN	S2	APOL
Gilan MacLeod	GM	S3	APOL
Pamela Pettit, ASN Rep	PP	S4	X
Jane Keightley	JK	S5/6	---
Suzanne McCallum	SM	S5/6	---
Robert Williamson, HT	RW		X

Agenda Item	Actions
<b>1. Welcome &amp; Apologies</b>	
<b>2. Minutes from meeting on 7 February 2018</b>	
Minutes approved (Prop. AT 2 <sup>nd</sup> SK)	
<b>3. Matters Arising</b>	
a. Library There will be no movement until after exams. PC will be updated. Classroom Assistants will supervise Library use: further advice will be issued after exams/new timetable issued.  Library part of HGIOS now.  John Swinney's School Library Improvement Fund: needs to be applied for by LA but possibility the budget would allow for a peripatetic Librarian.	RW to update  SW to email RW link to new HGIOS  VR to email link to RW
b. Pupil Equity Fund (PEF) Funding ShowMyHomework (SMH) Initial staff training will start 24 May at In Service day. Ongoing support will	

<p>be available from supplying company. Dunoon are getting it. Oban got it, cancelled it and parents got it back. Balfron/Bishopbriggs advised no extra workload. Will launch in August with trials first before full roll-out. In SIP under comms.</p> <p>Discussion re Homework Policy – will be updated and include views of parents and pupils.</p>	
<p>c. Lockers  Total cost £31k = £26 per locker. Initial set up of 2-year rental @ £10p/a will cover outlay. Future rental revenue purpose TBC. £5 refundable key deposit.  Some of PEF can be used on resources, possible that some can be allocated toward lockers.  By end of session there will be some comms and parents will be asked to commit to a rental. This will include current P7s transtioning to HA.</p>	<p>RW – letter to parents</p>
<p>d. Outdoor seating  Liaison with Mitie to cost out installation  Positioned around Coffee Barrel  Possibly fitted by Community Payback Team?  Possibly fitted by Tech staff?  No funding required from PC</p>	<p>RW to liaise   RW to investigate these possibilities.</p>
<p>e. Security: Front Door  Correct procedure in operation now.  ABC H&amp;S to check draughts.</p>	
<p>f. Study Clubs and Easter Revision  Revision:  Vote of thanks from PC to staff who participated and gave of their time.  Concerns raised re subjects not available. Will be addressed to have everything provided for next year.  Possibly use PEF for transportation/bus passes?</p> <p>Study Club:  Lack of clarity: parents expectations vs what was delivered. Discussion around difference between homework clubs and study clubs, and if study guidance and techniques should be offered.  Clarification required.</p>	<p>RW</p>
<p>g. Communication: Better use of Xpressions, PC notices  Working group after exams re all mediums.  Wendy Brownlee – digital strategy – what was evaluation results for Xpressions?</p> <p>Discussion of use of Google Calendar</p>	<p>SK to discuss with ABC   SK to post info on HAPC FB</p>

<p>h. Tracking Reports Electronic format used – inaccuracies present. RW has viewed samples of content and provided guidelines which indicate that the TR should state what grade the pupil is aiming for if they continue at their current rate.</p> <p>S1 parent at meeting gave feedback on her child’s report and as yet had no response. RW took ownership of getting this issue resolved.</p> <p>Discussion around how the system is strong, but the quality control needs to be addressed.</p>	<p>RW will resolve</p> <p>RW will address</p>
<p>i. New ‘Application of Maths’ Nat5 (formerly Lifeskills Maths) PC request that HA offer pupils this course as an alternative to the standard National 5 Mathematics.</p>	<p>SW/SK</p>
<p><b>4. School Improvement Plan (SIP)</b> RW is taking this forward, draft should be finished next week</p>	<p>RW</p>
<p><b>5. Head Teacher Report - Appendix</b></p>	
<p><b>6. Year Reps</b> Pupil Support Exam Timetables? Will be given out this week</p>	
<p><b>7. AOB</b></p>	

Date of next meeting: As per schedule see website <http://www.haparentcouncil.co.uk/>